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PHYSICAL SECURITY DIVISION

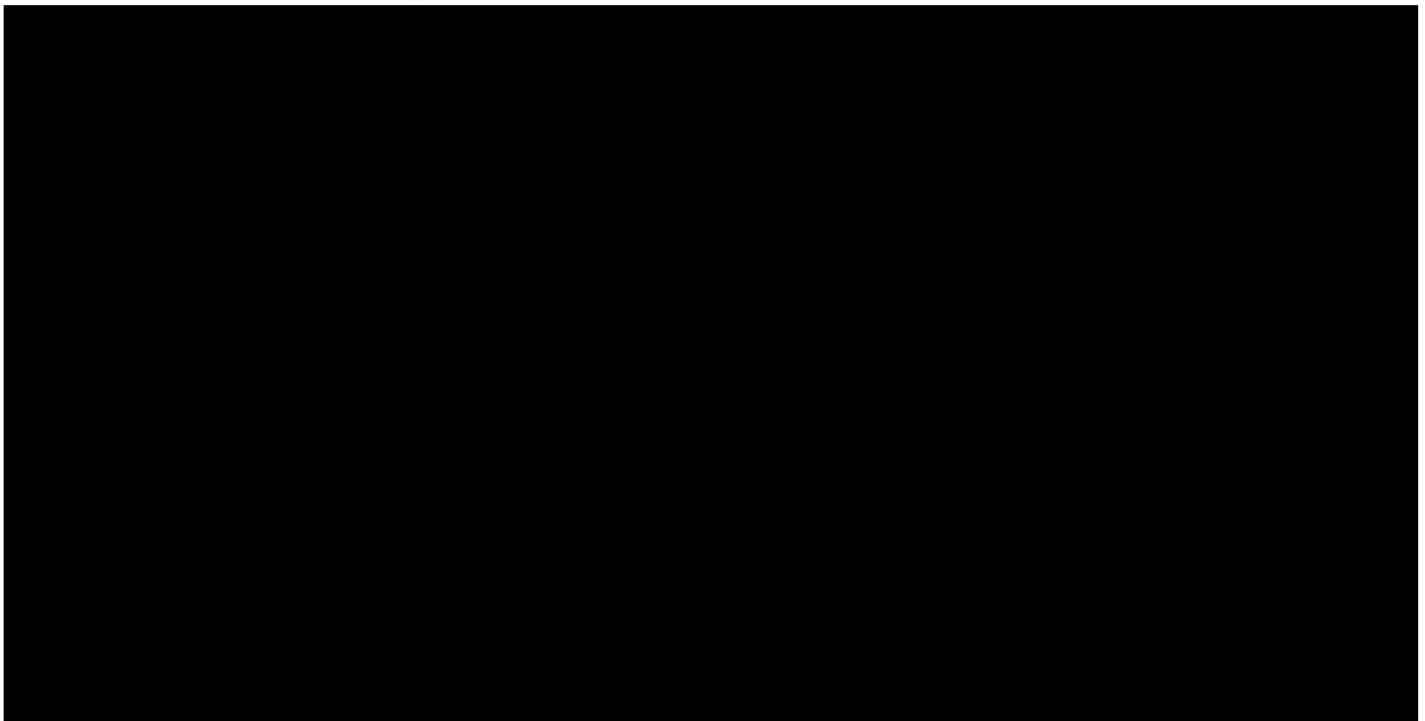
OFFICE OF SECURITY

25X1A

Monthly Report DECEMBER 1977

Monthly Cumulative
Total FY-78


1. OVERSEAS ACTIVITIES (C)



2. DOMESTIC ACTIVITIES (C)

Survey Activity:

25X1A

 Surveys Completed
Washington Metropolitan
Facilities Surveys Completed
Non-NFIB Facilities Surveys
Non-NFIB Facilities Follow-up
and Support

0	6
7	33
1	7
7	29

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PhySD Monthly Report DECEMBER 1977 (Continued)

	<u>Monthly</u>	<u>Cumulative Total FY-78</u>
Advice and Guidance	64	273
Security Violations Program		
Investigated Domestically	62	177
Domestic Charged	24	83
Overseas, Correlated/Charged	16	94
Briefings	1	5
Investigations	3	11
Support Activities (Capitol Hill)	5	11
Special Projects or Assignments	5	20
Briefcase/Package Inspections	0	2

3. HEADQUARTERS ACTIVITIES (C)

Security Duty Office		
Incidents Involving Written Reports	47	159
Security Assistance Cases	1,637	4,976
Security Inspections of Agency		
Facilities	427	1,076
Receptionist Section		
Total Number of Visitors Processed	9,301	29,369
Collateral Clerk Office		
Number of Fines Collected	257	562
Money Collected	\$1,730	\$3,836
Identification Section		
Staff Badges Issued	946	3,097
VNE Badges Issued	113	384
Credentials Issued	165	493
Staff Badges Destroyed	317	817
VNE Badges Destroyed	83	352
Credentials Destroyed	113	555*
Security Services Section		
Security Equipment Service Calls	952	3,131
Special Support Assignments/Man-hours	362	852
25X1A ██████████ Escort Assignments	790	3,013
Classified Escort Assignments/Man-hours	27	83

4. SAFETY ACTIVITIES (U/AIUO)

Safety Surveys		
Man-hours	0	1
Special Safety Inspections	0	8
Man-hours	5	22
	17	67

* Cumulative figure adjusted due to decrease in November figure.

PhySD Monthly Report DECEMBER 1977 (Continued)

	Monthly	Cumulative Total FY-78
Accident Investigations	0	0
Accident Reports Processed	33	154
Analytical and Statistical Reports Prepared	0	0
Training Given	0	2
Formal Full-time Programs	0	44
Number of Students	0	163
Student Man-days	2	33
Briefing Sessions	21	3,564
Number of Sessions	21	3,632
Number of Attendees	0	1
Student Man-hours	0	1,834
Special Programs	1,105	11,149
Number of Attendees	0	0
Safety Literature Distributed	15	40
Fire Alarm Tests Conducted	0	4
Support Actions		
Fire Drills		

5. INDUSTRIAL SECURITY BRANCH ACTIVITIES (U/AIUO)

Audit Activity		
Audits Completed	1	6
ISB Travel*		
Man-days on Domestic TDY	7	172
ISB Training--Man-hours*	65	75

6. PHYSICAL SECURITY DIVISION TRAVEL (C)
(Exclusive of Training)

Man-days on Overseas TDY	33	205
Man-days on Domestic TDY	7	238
Total Man-days on TDY	40	443

7. PHYSICAL SECURITY DIVISION TRAINING (U)

Man-hours Receiving Training	269	739
Man-hours Conducting Training	2	164

*ISB's figures also included in overall Division figures (#6 and #7).

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

December 1977 Monthly Report - Physical Security Division

FROM:

Chief, PhySD

Office

EXTENSION

5882

NO.

DATE

10 January 1978

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. OS/PPG

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